



TOWN OF MILLVILLE
PARKS & RECREATION COMMISSION
Meeting Minutes
December 7, 2022 @ 10:00 a.m.

1. **Call Meeting to Order:** Parks & Recreation Chairman Pat Plocek called the meeting to order at 10:00 a.m. with the ***Pledge of Allegiance***. **Present:** Commissioner Cathy Scheck, Commissioner Wally Kohl; Town Manager Debbie Botchie; Town Clerk Wendy Mardini; Administrative Asst. Eileen Scerra; Parks & Rec Administrator Liz Kane-Bolen and Groundskeeper Joe Balasus.
2. **Citizens Privilege:** None.
3. **New Business:**
 - A. *Discussion on sending a survey to the residents/property owners in Millville on what they feel the park needs are.*
 - B. *Discussion on drafting a Master Plan for Evans Park.*

Town Manager Deborah Botchie spoke on a possible survey to be sent to the residents regarding what type of future needs would they like to see at Evans Park because the Town recently purchased 12 acres. The Town also contracted for four additional acres, but the plan is to keep it wooded for wildlife. Ms. Botchie is asking the Commission to help put together a survey in this regard for January. Commissioner Scheck questioned if they could use the survey that was done a few years ago as a reference point. Ms. Botchie advised to refer to the Comprehensive Plan, there are park goals listed there also. Commissioner Plocek suggested some proposals listed in the survey and then approximately 5 questions, what people would like to see in the future i.e., sidewalks, park access, tournaments, basketball courts. Ms. Scheck asked about a Community Garden and Ms. Botchie replied that the Town put that aside since there was a lack of support and people wanting to take care of them. Ms. Botchie mentioned her passion for wanting to install a splash pad area that would accommodate both children and adults. Commissioner Plocek added about holiday activities and/or a possible Farmers Market again. Commissioner Kohl suggested giving people a checkoff list of choices and to consider the top 4 choices when deciding.

Ms. Botchie asked Mr. Balasus what kind of comments he was hearing regarding the pickleball courts. He responded by saying people wanted shade and wind screens. He also added that people wanted half basketball courts.

Ms. Botchie said that the staff will start drafting a survey after the holidays and present that to the Commission in January. Mr. Plocek said that once we get the survey, they can start talking about a master plan and he recommends a landscape architect. She

suggested that GMB do an ariel view of the park so that it would be easier to place anything that is decided on.

Mr. Plocek suggested to try to get the survey done by the end of January 2023 or first part of February, and bring a consultant on board sometime in February, early March that we can shoot out Master Plan by probably June or July.

Mr. Plocek asked if there was anything else anyone wanted to discuss. Ms. Kane-Bolen addressed the Commission advising of different programs that she was talking about putting together inside the Community Center such as children's programs, Disney singalongs, babysitting seminars, line dancing, yoga, flower arranging, etc. She wanted to discuss charging fees for some of the activities and/or obtaining sponsorship. Ms. Scheck suggested that if you charge a fee, people will show up versus not charging a fee and running the risk of people signing up and not showing up.

Commission Plocek thanked the staff for successfully putting together the Trail of Treats and Yuletide Festival.

4. **Announcement of next meeting**- January 18, 2023
5. **Adjournment** – Commissioner Plocek made a motion for adjournment at 7:31 p.m. and Commissioner Scheck seconded the motion. The motion carried 3-0.

Respectfully submitted,

Wendy Mardini
Town Clerk